Knockavoe School & Resource Centre

**GDPR Consent Form for Use of Photographs & Digital Images**

Dear Parent,

The use of photographs & digital/video images plays an important part in school activities. Pupils and members of staff may use digital technology to record evidence of activities in lessons in and out of school. These images may then be used in presentations in subsequent lessons, examinations and accreditations, sports events, extra-curricular activities, evidence of achievement of IEP targets etc.

We believe that celebrating the achievement of children in school is an important part of their learning experience and personal development. Taking photographs/videos of pupils for internal display and displaying pupil work enables us to celebrate individual and group successes as a school community.

Images may also be used to showcase work or celebrate success through their use in classroom and corridor displays, publication in newsletters, on the school website and occasionally in the public media.

Knockavoe School & Resource Centre. will comply with the General Data Protection Regulation (GDPR) and will not take or publish images of pupils unless explicit consent has been provided by parents. We are also acutely aware of the importance of e-safety in today’s society and children’s full names will not be published externally with their photographs, but may be published internally (for example, on display with their work).

**N.B.** Parents/carers are welcome to take videos and digital images of their children at school events (eg. Sports Day, school drama productions etc.) for their own personal use. To respect everyone’s privacy and, in some cases, protection, we would advise that these images **should not be published/made publicly available on social networking sites, especially in the case where there are OTHER pupils/staff visible.**

By signing below, you are providing consent for Knockavoe School & Resource Centre to use both hard-copy and digital images (including video) in accordance with how you have completed the tables below in:

* all school publications, both hard copy and electronically, for school Website, and on PTA social media pages;
* in newspapers as approved by the school;
* in videos made by the school or in class for school assemblies/projects etc.

***Please read below & tick your preferences before signing and dating the bottom of the form. Please return this form to the school office.***

 I provide specific consent for photographs or digital images of my child to be used as follows:

|  |  |  |
| --- | --- | --- |
| **Use** | Yes | No |
| Using your child’s photograph in printed publications by Knockavoe School & Resource Centre. This will include the school prospectus, promotional brochures and advertisements etc. |  |  |
| Using your child’s photograph and video footage on our official School Website for the promotion of the school.  |  |  |
| Using your child’s photograph and video footage on our official school website for the promotion of pupil self- esteem.  |  |  |
| Using your child’s photograph and video footage for accreditation and qualifications within school.  |  |  |
| Using your child’s photograph and video footage for accreditation and qualifications through external bodies. |  |  |
| Using your child’s photograph and video footage for accreditation and qualifications with external examination bodies (including website and social media pages).  |  |  |
| Using your child’s photo for publication in local newspapers representing the school.  |  |  |
| Using photographs and videos of your child within school, and displaying these publicly within the school, as part of the curriculum, assemblies and in class.  |  |  |
| Using photos and videos of your children to share good practice with professionals from other schools |  |  |
| Using photographs and videos of your child for the celebration of sporting events held internally and externally. (including publication on official school website) |  |  |
| Using photographs and videos of your child for extra-curricular provisions using social media sites and websites.  |  |  |
| Using photographs and videos of your child for extra-curricular provisions with third party organisations, also including social media sites and websites for the promotion of the third parties’ organisations/events/activities. (Service Level Agreement signed) |  |  |
| Using photographs and videos of your child for the celebration of Shared Education Programmes (including website and social media pages) |  |  |
| Using photographs and videos of your child for the celebration of Right Respecting School Projects (including website and social media pages) |  |  |
| Using photographs and videos of your child for the celebration and promotion of global learning (including website and social media pages) |  |  |
| Using photographs and videos of your child for the purpose promoting and fundraising through the PTA ‘Friends of Knockavoe’ (including local newspapers, website and social media pages) |  |  |
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| **Pupil’s Name:** | **Parent Signature: Date:** |

This consent form covers consent for the **duration of your child’s time at the school**. If your circumstances change, **the onus is on you to inform the school**. Once your child leaves the school, photographs and videos may be archived within the school but will not be published without renewed consent.

Yours sincerely

**Principal – Ms Martina Mc Comish**