

Who attends the Annual Reviews?

It is recommended that the young person attends for the chance to play a direct part in the process by:

- ⇒ *having their say, sharing views about their interests and strengths*
- ⇒ *hearing how things are progressing*
- ⇒ *getting direct advice or guidance from services there to support them*

As well as the young person, it is beneficial that the parent/guardian/carer also attends to provide support guidance and also to contribute their views.

Certain staff from school and other external support services may also be invited as considered appropriate or necessary.

Need further help or advice?

Please contact the Transitions Service at any point throughout the process, or find out about Transition events by using either the central contact details on the front of this leaflet, or the details below.

Transition Co-ordinator for this school/educational provision:

Roisin Kielty

02890 317661

roisin.kielty@eani.org.uk



14+ Education Transitions Service SEN

*Guide for
Parent, Guardian or Carer*



Telephone: 02890317777
Email: eatransitionsservice@eani.org.uk

What is Transition?

Transition is the movement of young people age 14+ with a statement of special educational needs into post-school pathways and adult life.

What is the EA Transitions Service?

The EA Transitions Service is a team of transition co-ordinators dedicated to supporting pupils, schools, parents/guardians/carers, and stakeholders to oversee the process by assisting and enabling transition planning.

What is a Transition Plan?

A Transition Plan is a document created by the school/educational setting on behalf of the EA.

It's purpose is to bring together all the relevant information to support the young person in moving from school into adult life

For example:

- ⇒ *steps/goals/aspirations*
- ⇒ *actions/dates/events*
- ⇒ *general and specific guidance from stakeholders or professionals*
- ⇒ *achievements monitoring*

It contains all the relevant information that needs to be considered and actions to be taken by all the stakeholders involved.

When is the Plan created or discussed?

A Transition Plan is created by the school at the Year 10 Annual Review, in the year when the pupil turns 14.

At each following Annual Review, sufficient time will be given for a meaningful discussion about transition and allow for the plan to evolve and be updated.

Once the Plan has been created/updated, the EA Transitions Service will check the received document and will liaise with the parent/guardian/carer as appropriate.

The Annual Review is not only an opportunity to facilitate aspects of transition, but also to discuss the Statement of Special Educational Needs and SEN provision.

Any other issues should be discussed with school outside that forum.